

**YORK COUNCIL FOR VOLUNTARY SERVICE
TRUSTEES' ANNUAL REPORT AND ACCOUNTS**

FOR THE YEAR ENDED

31 MARCH 2007

YORK COUNCIL FOR VOLUNTARY SERVICE
ANNUAL REPORT 2006-2007

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YORK COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES REPORT

The trustees of York CVS are pleased to present the following report together with the financial statements of the charity for the year ended 31st March 2007. In preparing these reports, the trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005.

Registered Office and Principal Address:

Priory Street Centre
15 Priory Street,
York, YO1 6ET

Telephone: (01904) 621133 Fax: (01904) 630361

Email: yorkcvs@yorkcvs.org.uk

Website: www.yorkcvs.org.uk

A Company Limited by Guarantee No. 493550

A Registered Charity No. 225087

The Board of Trustees

Honorary Officers:

Chair: Mike Moran
Vice Chair: Rosemary Suttill
Honorary Treasurer: Maurice Dobie

Trustees

Chris Clay	
Stephen Cornford	(resigned Nov 06)
Susan Frost	(from Nov 06)
Jean Hall	(resigned Nov 06)
Ellen Hill	(from Nov 06)
John Hume	
Dawn O'Rooke	(resigned Feb 07)
Greg Preston	(from Nov 06)
Derek Shaw	
Keith Steven	(from Nov 06, resigned Aug 2007)

City of York Councillors Sandy Fraser and Ceredig Jamieson-Ball (to May 07) and Councillors Keith Aspden and Sandy Fraser (from May 07) were also invited to attend meetings of the Board as participating observers.

Chief Executive and Company Secretary: Colin Stroud

Bankers Unity Trust Bank
Nine Brindleyplace
4 Oozells Square
Birmingham
B1 2HB

Auditors JWPCreers
Chartered Accountants
Foss Place
Foss Islands Road
York
YO31 7UJ

YORK COUNCIL FOR VOLUNTARY SERVICE

Objects

The charitable objects of the charity are

- To work for the benefit of the City of York and its neighbourhood, and, in particular, by quickening the spirit of fellowship and social service and undertaking and assisting in social work and activities, and the promotion of social welfare of every kind in the said City and its neighbourhood.
- To initiate, promote and assist any schemes, enterprises or activities for the benefit of the inhabitants of the said City and its neighbourhood, or otherwise calculated to advance the practice of good citizenship.

Structure, Governance and Management

Throughout its history, York CVS has played an important part in the life of the City and the development of many voluntary organisations that serve its people. It provides a range of services to encourage and support voluntary action and to promote the increasingly important role of the voluntary and community sector in society today. The CVS receives funding from public bodies to support its work but raises most of its income through its own efforts.

Governing Document

York CVS was established in 1939. It is a registered charity and a company limited by guarantee, governed by its Memorandum and Articles of Association. The Articles were amended at the Annual General Meeting held on 27th September 2001 and the Memorandum was amended at an Extraordinary General Meeting held on 8th July 2002.

Structure and Management of the Charity

The membership of York CVS is made up of Full Members, whose nominated representatives can vote at General Meetings, and Associate Members and Individual Members who can play an active part in the work of the organisation but cannot vote at formal meetings.

The charity is managed by its board of trustees, who are also the directors of the company, and throughout this report they are collectively referred to as 'the trustees'. Trustees are appointed at the Annual General Meeting by and from the members' representatives. They have the power to co-opt up to four further trustees who have full voting rights at board meetings. At every AGM one third of the trustees and the co-opted members of the board retire from office but may be re-elected.

The trustees appoint a Chief Executive, who is also the Company Secretary, to manage the operations of the Charity. The Board of Trustees meets 5 or 6 times a year and has sub-committees focusing on Finance, Strategy, and Staff. The Chief Executive attends all of these meetings but is unable to vote. Other members of staff attend meetings when required. The Chief Executive is responsible for ensuring that the services of the CVS are delivered effectively but many day-to-day responsibilities are delegated to other staff as appropriate.

During the year Jean Hall, Dawn O'Rooke and Stephen Cornford resigned from the board of trustees. We are very grateful for their valuable service to the charity.

Trustee Induction and Training

Since they are usually drawn from the membership of the charity, most elected trustees are familiar with the practical work of the charity. In addition each new trustee is sent a pack of information about the charity and is invited to a meeting with the Chief Executive to familiarise themselves with the work of the charity, the context within which it operates and how it is funded. The role and responsibilities of being a trustee and a director of the company are also explained. The meeting is an opportunity to outline current issues and concerns along with plans for the future. The Chair and other senior staff often attend these meetings.

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Risk Management

The trustees have drawn up a register of the major risks to which the charity is exposed and this is reviewed annually and whenever this is felt to be necessary. Appropriate systems and procedures have been established to mitigate the risks that have been identified and internal controls have been designed to minimise risks within the CVS and its projects. The particular risks associated with the management of The Independent Living Schemes (ILS) and Priory Street Nursery have also been addressed. The performance of York CVS is reviewed twice yearly by officers of City of York Council and the Primary Care Trust. A steering group made up of representatives of the City Council, North Yorkshire County Council and scheme-users, reviews the performance of the ILS each quarter. Ofsted inspected the nursery in 2004 and another inspection is due. Procedures are in place to ensure the health and safety of staff, volunteers, customers and visitors to the Centre and related policies are reviewed annually.

York CVS reviews and updates its policies and procedures annually, to meet current good practice and changing legislation. For example it has reviewed its staff conditions of service to comply with the Age Discrimination Act 2006.

Because York CVS manages a children's nursery and several of its staff have contact with vulnerable adults, the trustees have decided that all trustees and relevant staff should undergo checks by the Criminal Records Bureau. This is now being carried out.

Related Parties

Since elected trustees are also either trustees or staff of member organisations then these organisations are defined as 'related parties'. All services are provided by York CVS to all organisations equally, whether or not they are 'related parties' or indeed whether or not they are members, although membership is encouraged.

Strategic Plan

The appraisal of the risks and opportunities faced by the organisation conducted in 2006 resulted in a Strategic Plan for the development of York CVS over the coming years. This has helped the charity to deal with risks that have been identified and to design and deliver services, which are required by its members and associated bodies. For example it was decided that whilst the Independent Living Schemes was an important and useful service, managing it was inappropriate work for a CVS and presented significant risks to the charity. It was therefore decided that York CVS should not directly manage the schemes beyond 31st March 2008. However, it was similarly agreed that the Priory Street Nursery was also not appropriate work for a CVS, but because it was useful to the local community and posed little threat to the charity, it was agreed that the provision of the nursery should continue.

Staff and trustees of the Charity continue to be fully engaged with a national government initiative known as ChangeUp, which aims to provide high quality services to improve the infrastructure and performance of the voluntary and community sector. Now managed by a company called Capacity Builders, this and other similar initiatives continue to influence the Strategic Plan and occasionally provide resources for its implementation.

Quality Standards

Having achieved PQASSO level 1, staff and trustees are now working towards achieving a quality award specifically designed for organisations like Councils for Voluntary Service by our national body the National Association for Voluntary and Community Action (NAVCA). The Volunteer Centre has Volunteering England accreditation, and is also working to achieve Investors in Volunteers status. Other accreditations are being considered.

Core Functions of York CVS

The core functions of York CVS include the following:

- It offers advice, information and training, on any aspect of running a voluntary or community organisation.
- It helps new groups to get started and established ones to work more efficiently.
- It encourages volunteering by members of the public and promotes good practice in volunteering through its Volunteer Centre.
- It acts as a link with statutory bodies to ensure that the views of voluntary and community

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- organisations are taken into account in the planning and delivery of services.
- It promotes working in partnership with public bodies and is itself an active member of several partnerships in York, including the Local Strategic Partnership on which it represents the voluntary sector.
- It takes a lead in the York Compact, which sets out accepted principles and good practice in the relationship between voluntary and community organisations and public bodies.
- It provides fully accessible office space, conference facilities and meeting rooms in Priory Street Centre.

Approximately 70% of the total expenditure of the charity is the payment of salaries of its staff. This includes 'projects' namely the Independent Living Schemes (ILS) and the Priory Street Nursery, which are not included in the 'core functions' of York CVS, but which are important charitable activities incurring considerable expenditure. The expenditure of the ILS is wholly met by specific funders who commission the service under contract. The costs of the nursery are met by payments from the individual users of the service. Income for the 'core work' of York CVS, as set out on page 12, is similarly split mainly between the payment of the salaries of staff delivering the services and the costs of the overheads and materials associated with their work.

Activities and Achievements

Administration Services

Telephone: (01904) 621133 Fax: (01904) 630361

Email: yorkcvs@yorkcvs.org.uk

Reception Staff: Julie Sharp, Carole Money

Office Administrator: Jim Melvin

Email: jim.melvin@yorkcvs.org.uk

Being the first point of contact at York CVS, the reception team deals with enquiries from CVS members, the general public, those using the Priory Street Centre conference facilities, and people visiting the other voluntary organisations in the building. Providing a friendly welcome and useful information, they help with a number of CVS activities. Keeping our information systems up to date, they have this year played a key role in facilitating the transfer of customer contact information to the new North Yorkshire common database. Jim Melvin provides support to the Chief Executive and other senior staff, and oversees the general administration of the organisation.

Advice Information & Development

Telephone (01904) 621133 Fax: (01904) 630361

Email: kate.tayler@yorkcvs.org.uk

Manager of Information and Development: Kate Tayler

Funding Adviser: Melody Clarke (from March 07)

Volunteers: Rebecca Gower and Caroline Munden (to June 06)

Every day, York CVS receives many requests for information and advice about anything to do with the work, funding or management of voluntary organisations. These can range from setting up a group and writing a suitable constitution, through to 'trouble-shooting' when an organisation is running into difficulties. Our staff have accumulated a vast body of knowledge and contacts and we can usually either answer queries ourselves or signpost people to others who can. Enquiries are welcome by phone, e-mail or in person. Some questions can be resolved very quickly, but for more complex issues, appointments are offered to give time to fully explore the subject and help work out what needs to be done.

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To keep local organisations up to date with local, regional and national issues affecting the sector, we produce our newsletter, 'Voluntary Voice', 10 times a year.

The library area at Priory Street Centre holds a wealth of reference information and journals for voluntary and community organisations, available during office hours. The library also provides two computers with broadband Internet access, which are available to voluntary organisations and members of the public free of charge. 'FunderFinder' (a funding search database) is installed on one, and is in regular use by organisations looking for new sources of money for their work.

There is always a need for funding advice and we were delighted this year to have been able to extend our funding advice service through the appointment of Melody Clarke. York Children's Fund, CapacityBuilders and Defra fund this part time post up to March 08. We have also worked closely with North Yorkshire Forum for Voluntary Organisations and City of York Council to develop a programme of funding training for local organisations. Due to its popularity, and high praise in evaluations, we hope to continue running this service on a regular basis.

Finance Department

Telephone (01904) 621133 Fax: (01904) 630361

Email: finance@yorkcvs.org.uk or payroll@yorkcvs.org.uk

Head of Finance: Alison Smith

Accounts Team: Joanne Abbott & Bob Edwards

Payroll Team: Julie Gunnell & Katie Frain

Besides managing the finances of York CVS the finance department also provides accounting services to a small number of community groups, enabling them to concentrate on their services to the public.

A not-for-profit payroll service is provided to over 60 voluntary and community organisations in York and North Yorkshire with more than 370 employees. The comprehensive service includes the payment of salaries, the calculation and payment of PAYE, pensions and other deductions and the production of year-end legal requirements. The payroll team are happy to help and advise organisations or employees with any payroll queries

Priory Street Centre: Offices, Meeting Rooms and Conference facilities

Telephone: (01904) 621133 - Fax: (01904) 630361

Email: psc@yorkcvs.org.uk

Priory Street Centre Manager: Kenny Lieske

Facilities Manager: Matthew Langhorn

Caretaker: John Stevens

Cleaners: Christine Smales, and Mandy Langhorn (from December 06)

At the AGM in November 2006, staff trustees and associates of York CVS celebrated the completion of Priory Street Centre. Having sold the freehold of its previous premises and invested £1.7m in the development of the Centre, which is on a 99-year lease from the City of York Council, the trustees are now in discussion with the Council to acquire the freehold of the property or a much longer lease.

All of the office accommodation is fully occupied and a wide variety of organisations are now based in Priory Street Centre. The three new meeting rooms have also proved to be a welcome addition and a recent evaluation of our conference service showed that support for these facilities remains strong, with more customers than ever before regarding Priory Street Centre as their first choice of venue in York. Nearly all of those questioned said that they would use the venue again in the future and the range of activities and organisations using the venue reflects the diversity of the voluntary sector both locally and further afield.

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Volunteer Centre

Tel: (01904) 621133 - Fax: (01904) 630361

Email: volunteer@yorkcvs.org.uk

Open: Monday - Friday office hours (interviews by appointment), and youth volunteering outreach available outside office hours – get in touch for further information

Manager: Charlie Sanders (from July 2006)

Youth Volunteering Development Manager (v project): Natasha Almond (from March 2007)

Youth Volunteering Advisor (v project): Lisa Buckley (from March 2007)

Volunteers: Louise Bond, Cressida McKenzie, Maureen MacLeod, Artur Gasior, Vix Proctor, and Sarah Freeman.

The Volunteer Centre offers information and advice to anyone who is interested in volunteering, and advice on good practice to organisations working with volunteers. In the period July 2006 to March 2007, the Volunteer Centre responded to 544 people enquiring about volunteering. Of these, 163 people received further in depth support, including a one to one interview. Of the total 544 enquiries, 165 were successfully placed with 106 local organisations.

It has been a busy and exciting year for the Volunteer Centre. Charlie Sanders took up her post as manager in July 2006. Since then, she has reviewed all procedures for placing people who wish to become volunteers, to ensure they have the information and support they need to find a suitable placement. The new systems have also streamlined the process and made monitoring and evaluation of the service easier. Websites dedicated to volunteering such as www.do-it.org.uk are becoming much more widely used by both organisations needing volunteers and individuals seeking opportunities. This has enabled staff to focus on individuals who need more advice and support and we are pleased to be working with a significant number of potential volunteers with disabilities, mental health issues, or other concerns that that may have prevented them from pursuing paid employment.

In summer 2006 the Volunteer Centre consulted young people under 25 who had used the centre in the previous year, asking about their experience of volunteering and using the volunteer centre, and seeking their views on what was needed to help more young people to get involved in volunteering. The data collected informed a successful bid to the youth volunteering charity 'v' for £160,000 to finance for two years, a new youth-led project in York. Aiming to encourage more young people in the city to take up volunteering, the project will work directly with young people who want to develop their own projects and will support them with advice and training opportunities to help them through the process. Natasha Almond and Lisa Buckley, who both have extensive experience in working creatively with young people, are leading this project and we are grateful to our all our volunteers for their invaluable hard work and commitment.

Thanks to funding from Connexions and Millennium Volunteers, the Volunteer Centre has also been able to work successfully with a number of young people sometimes described as 'hard to reach' or NEET (Not in Employment, Education or Training). A report on this piece of work is available on request.

Volunteering England accreditation was secured during the year and we are taking the lead in the Investing in Volunteers accreditation, which is being undertaken by York CVS.

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Health and Social Care

Tel: (01904) 621133 Fax: (01904) 630361

Email: sue.bradley@yorkcvs.org.uk

Development Officer - Health and Social Care: Sue Bradley

Government policy continues to give great emphasis to the role of voluntary and community organisations (VCOs), now often referred to as the Third Sector, in addressing people's needs in a creative way and responding with local knowledge to resolve problems. VCOs often have a crucial role in providing 'preventative' services which support people before they become more vulnerable and need greater help. This work offers them support by helping to develop their capacity to work effectively and encouraging closer working relationships with public-sector partners. It uses a variety of models such as regular meetings of forums, email information networks, and service-user support networks.

Whilst the sector is pleased to be recognised for its contribution to health and well-being, there are currently significant challenges to engaging with the planning, commissioning and contracting of key services. The re-configuration of the Primary Care Trust into one PCT for the whole of York and North Yorkshire and its serious financial constraints has introduced huge financial uncertainties for the sector and a complete change in established relationships and patterns of communication. As yet we have no reliable information about how the sector will be able to engage effectively either at a strategic or GP 'practice locality' level.

While the future is unclear, York CVS is focusing on improving its support for voluntary groups in this new environment. A research project funded by CapacityBuilders has improved the potential for local organisations to tackle social exclusion by gathering information about commissioners' expectations and developing a toolkit for groups to use to get ready to respond to future commissioning opportunities. This project arose through the motivation of several members of the Forum for Mental Health, who designed and managed the project.

The effectiveness of this approach has encouraged similar plans for developing services for older people and people with learning difficulties and has prompted local commissioners to talk directly with relevant groups on several occasions. York CVS has provided support to these and other groups seeking to represent directly the voice of service users and carers in planning and policy making.

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Children, Young People and Families

Tel: (01904) 621133 Fax: (01904) 630361

Email: alex.sharp@yorkcvs.org.uk

Development Officer: Alex Sharp

The aim of this project is to develop the capacity and effectiveness of voluntary and community organisations (VCOs) working with children, young people and families, provide them with a stronger voice in local planning and widen the membership of the YorOK community.

Capacity Building

York CVS offers support, advice and information to help achieve effective and sustainable VCOs and develop strategies across all tiers of services for children and young people in York. The Development Officer encourages and helps groups to develop '6 month and 1 year action plans' to assist them to become stronger and more sustainable services.

VO-19E

Following the successful launch of the VO19CE Network in October 2006, it has been used successfully to develop and strengthen the sector to influence local service planning and strategic decision-making. The Development Officer is currently working through the network to identify and support representatives for key strategic planning groups so that they can voice the views, ideas and concerns of the sector in the implementation of local and national initiatives.

YorOK! By offering advice, information, training and opportunities for networking the Development Officer aims to help VCOs meet the legal requirements and quality standards as required by the YorOK community. Alex can help to design and implement policies for good practice, and provide information regarding useful training courses such as child protection and first aid, to ensure organisations are offering children and young people a safe and secure activity or service.

York Community Accounting Scheme

Telephone: (01904) 624669 Fax: (01904) 630361

Email: ycas@yorkcvs.org.uk

Community Accountants: Barry Coburn & Karen Wood

The Business Support Service provided by YCAS is funded by the City of York Early Years & Extended Schools Partnership, to provide valuable help with financial management, budgeting and record keeping to local childcare organisations. For other organisations, YCAS can prepare accounts and carry out independent examinations conforming to Charity Commission Regulations for a modest charge. Training in all aspects of bookkeeping, accounting and financial management is offered to VCOs throughout North Yorkshire.

York CVS believes YCAS offers valuable services to the voluntary and community sector and we will continue to explore funding opportunities to allow us to offer a free service to all groups in York.

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Independent Living Schemes

The Independent Living Schemes (ILS) offer a range of support services to disabled people, including younger disabled people and carers, to enable them to live more independently in the community by employing their own staff to meet their personal care needs. This includes assistance with staff recruitment, employment legislation, a payroll service and administration. Direct Payments can also be used in other creative ways to improve the quality of people's lives.

York CVS, along with colleagues from other voluntary organisations and colleagues from North Yorkshire Social Services established the first Personal Assistance Service in 1994 when Direct Payments were still at the cutting edge of social policy. The benefits that personal assistants offered to disabled people wishing to live full and independent lives in their own homes soon caught on and demands for the service grew rapidly. By the time the Direct Payments Act became law in 1996 the scheme was a clearly a great success.

However providing direct services to the public is not the usual remit of a CVS and it was never the intention of York CVS to manage this service for ever. But finding another voluntary organisation with the commitment, interest and resources to take over the service at that time proved to be impossible. By 2000 it was a large undertaking with responsibility for some £4m of public funds. The growth of the scheme and the inevitable risks which went with it brought serious management challenges to York CVS and in 2004/5 it carried out a complete overhaul of the administration of the schemes.

During the strategic review of York CVS in 2006 the trustees decided that it was no longer appropriate for the Independent Living Schemes to be a part of the main charity of York CVS and it gave one year's notice to the local authorities that it did not wish to run the schemes directly when the current contracts expired in March 2008. It did however offer to work with them to find a more appropriate organisation to run the service or to establish a new charity to take it over.

With the introduction of 'Individualised Budgets' for disabled clients of social services, and the governments promotion of Centres for Integrated Living the service seemed well-placed to continue to provide an independent support service to disabled people for many years to come. However, North Yorkshire County Council has now decided to take the service 'in-house' and the future design of the service in the City of York is under discussion.

York CVS has been proud to manage this service for the past 13 years. We know that we have enhanced the lives of many disabled people and we are grateful to them for the support they have given us and for their important contribution of ideas and constructive comments which have helped us to develop the services they need. We are grateful to all the staff who have given so generously of their time and energy to run the service and York CVS will continue to work with public bodies to provide services to help all disabled people, young and old, to live full and independent lives in their communities.

York Office

Tang Hall Primary School, Sixth Avenue, York YO31 0UT
Telephone: (01904) 427251 Fax: (01904) 425527

General Management Team

ILS General Manager: Anne Jarvis
Operations Manager: Colin Weir (from September 2006)
Accounts Administrator: Anne Brown

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City of York Team

District Manager: Christine Bennett
Email: christine.bennett@ilsyork.org.uk

Assistant District Manager: Kim Whiting
Office Manager: Margaret Harrison
Operational Support Worker: Shirley Monteith
Administration Team: Brenda Hodgson, Helen Taylor

The York team currently works with 119 people who employ 152 personal assistants.

Scarborough Office (Scarborough, Whitby & Ryedale Team)

Allatt House, 5 West Parade Road, Scarborough YO12 5ED
Telephone: (01723) 500043 Fax: (01723) 506571

District Manager: Dee Lynes (until 12th June 2007);
Email: Info@ils-swr.co.uk

Operational Support Worker: Lisa Hodgson
Administration: Sheila Brown

The Scarborough team currently works with 60 people who employ 74 personal assistants.

Boroughbridge Office (Richmondshire & Hambleton Team)

Church Lane Surgery, Church Lane, Boroughbridge YO51 9BD
Telephone: (01423) 323652 Fax: (01423) 326368

District Manager: Matthew Nicholson
Email: matthew.nicholson@directpayments.co.uk

Assistant District Manager: Sara Kirby
Operational Support Worker: Ann Davidson
Administration Team: Eileen Beman, Lyndia Mackay

The Boroughbridge team currently works with 60 people who employ 129 personal assistants.

Ripon Office (Harrogate, Craven & Selby Team)

Unit 2 B, Sycamore Business Park, Copt Hewick, N Yorkshire HG4 5DF
Telephone: (01765) 605515 Fax: (01765) 605516

District Manager: Christine Hudson
Email: chris.hudson@ilsripon.org.uk

Assistant District Manager: Toya Bastow
Office Manager: Kath Abram
Operational Support Worker: Lynne Brear
Administration: Pat Henaghan

The Ripon team currently works with 80 people who employ 189 personal assistants.

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Liaison and Representation

The York Compact

This aims to improve working relationships between the Voluntary and Community Sector (VCS) and statutory bodies in York. Since 2004 these are City of York Council, Selby and York Primary Care Trust, York Hospitals NHS Trust, and North Yorkshire Learning and Skills Council. York CVS Chief Executive Colin Stroud chairs the York Compact Group which comprises representatives of all the partners to the compact and which oversees the development of the York Compact and monitors its effectiveness. For many years Sue Poole, a Senior Partnerships Officer in the City of York Council has carefully and reliably supported this group. Sue has moved from York to a new job in Wales and we will miss her ideas and good company.

During the year all the Codes of Good Practice, which are associated with the Compact, were updated and, at the request of our members, abbreviated to no more than 2 pages. A new code of practice on Partnership Working was completed. At the annual Compact Conference held on 17th May 2007 delegates heard how each of the signatory organisations had used the Compact and its usefulness in their work. Delegates also heard about the work of the NCVO's Compact Advocacy Service in dealing with 'breaches' of the Compact, and had an opportunity to comment on the Codes of Good Practice.

Partnerships

Staff of the CVS continue to represent the voluntary and community sector on several partnership bodies in the City although wherever possible, other people are provided by voluntary organisations working in the appropriate field of interest. The CVS helps to identify these people and gives them support in their role. The Compact Code of Good Practice on Partnership Working was based on the experiences of people involved in this work.

York's Local Strategic Partnership – Without Walls

The CVS Chief Executive, Colin Stroud represents the voluntary sector on the 'Without Walls' Local Strategic Partnership (LSP), playing a key role as Stakeholder Champion for the Inclusive City theme. He chairs the Inclusive York Forum. For several years a small working party has been drawing up an Anti-Poverty Strategy for the city. This was finally endorsed by the LSP in July 2007.

Local Area Agreement

A Local Area Agreement (LAA) is an agreement between central and local government that sets out priorities for a local area and which is agreed with key agencies working within the area and local people. It is effectively a delivery plan for the first 3 years of the Community Strategy for York, which was published by Without Walls in 2004. As reported in last year's annual report, the CVS ensured that local voluntary and community organisations were involved in the production of the plan and Chief Executive, Colin Stroud, chaired the York LAA Steering Group.

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Financial Review

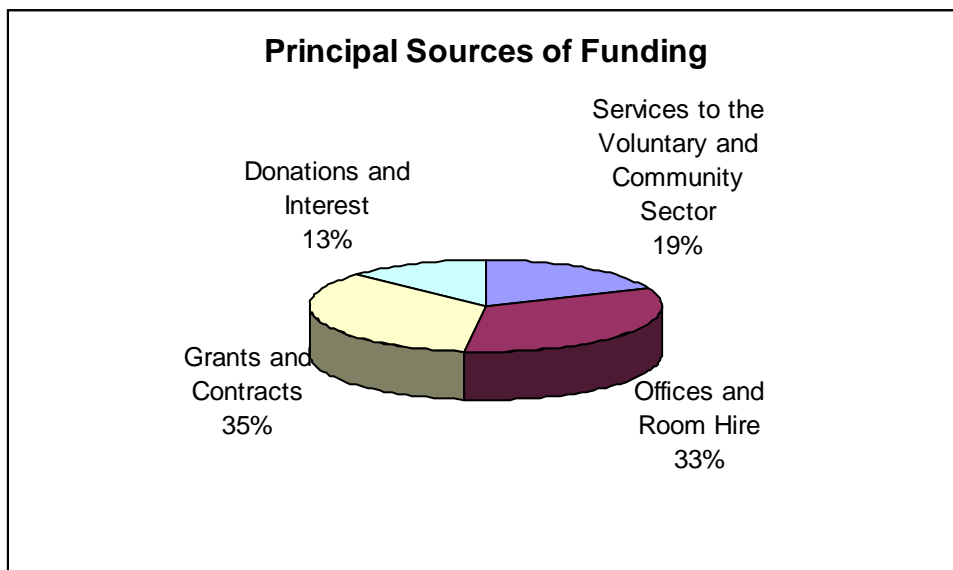
Over one half of the total income of York CVS is self generated, either from the Priory Street Centre, which contributes a third of the total income, or from services provided to the Voluntary and Community Sector. This has helped to provide some stability in a year when the grant and contract income has been subject to the continuing uncertainties caused by the financial constraints of both the City of York Council and the North Yorkshire and York Primary Care Trust,

Due to the sound financial management of the charity by its staff and trustees, York CVS ended the financial year with a healthy surplus for core work of some £42,000.

There is an increasing awareness within the third sector of the importance of recovering the full costs of a service from the funding provided, including a sensible proportion of the central or core costs of running the organisation. The finance team reviewed the system for allocating central costs between the Core work and projects for York CVS and as a result a new method of coding and accounting for income and expenditure was introduced from 1st April 2007.

Principal Sources of Funding

The pie chart below illustrates the main sources of funding for the core work of York CVS for the year ended 31 March 2007.



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In addition to the above, funding was also received for running the Independent Living Schemes (ILS), and the Nursery. The ILS was funded principally by contract income from North Yorkshire County Council and the City of York Council, with some additional funding from the health service and private individuals. The Nursery was funded principally from fees paid by parents. Full details of all funding sources can be found in the accounts and the non-statutory project accounts.

Reserves Policy

At 31 March 2007 York CVS had £115,356 which could be defined as 'Free Reserves', that is reserves which are not restricted or designated and are not funds which can only be realised by disposing of fixed assets held for charity use.

Reserves are needed by York CVS as some sources of income could be vulnerable in the future. The Trustees consider an appropriate level of these reserves to be 3 months recurring expenditure on the core operations of the CVS. This would enable work to continue whilst alternative income sources are found or to allow the CVS to close down in an orderly fashion. On the basis of the budgeted expenditure for the year to 31 March 2008 the correct level of free reserves should be £130,000. Free reserves are gradually being increased each year to reach this level.

Designated reserves have been set aside to provide £104k for future repairs to the Priory Street Centre and £68k for the development of York CVS as detailed elsewhere in this report. York CVS needs to keep funds set aside for repairs due to the size of the building and its Grade II listing. The Priory Street Centre Development Reserve shown in the accounts represents funds spent on the development of the site and capitalised in fixed assets.

Plans for Future Periods

As explained above, the trustees have drawn up a Strategic Plan for the development of the charity over the coming years. This will not only ensure that the charity focuses its energy and resources on work which is consistent with its aims and objectives, but will also minimise the financial risks and vagaries to which the charity may be susceptible and to maximise its sustainability.

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Funds Held as Custodian Trustee on Behalf of Others

At 31 March 2007 the charity held funds on behalf of others:	2007 £	2006 £
Independent Living Schemes	939,565	1,011,301
Payroll clients	75,911	79,235
Other organisations	24,456	38,376
	<hr/>	<hr/>
	1,039,932	1,128,912
	<hr/> <hr/>	<hr/> <hr/>

The Independent Living Schemes' funds are held as part of the services provided to clients of those schemes and are used on their behalf to meet authorised expenditure.

Payroll clients' funds are held for organisations using the YCVS payroll service and are used to pay the salaries, Inland Revenue liabilities and pension contributions for their staff.

Funds held on behalf of other organisations are held in order to assist voluntary groups in York.

All such funds are held in the YCVS bank accounts.

The Annual Report and Accounts were approved by the Board of Trustees on 12 September 2007 and signed on behalf of the Trustees by

Mike Moran, Chair, York CVS
12 September 2007

YORK COUNCIL FOR VOLUNTARY SERVICE

Acknowledgements

In order to meet its objectives, York CVS works closely with a number of other organisations including:

The North Yorkshire Forum for Voluntary Organisations*, Yorkshire and Humber Regional Forum*, Yorkshire and Humber Volunteer Centre Organisers Network*, National Association of Voluntary and Community Action*, National Council for Voluntary Organisations*, Volunteering England*, York Racial Equality Network, Yorkshire Rural Community Council, York and North Yorkshire Community Foundation, City of York Council, North Yorkshire County Council, North Yorkshire and York Primary Care Trust, York Hospitals NHS Foundation Trust, the Learning and Skills Council, Without Walls Partnership

(*denotes YCVS is a member)

York CVS is grateful for the financial support it received from the following sources:

City of York Council
North Yorkshire County Council
North Yorkshire and York Primary Care Trust
Arlish & Chambers Charity
Charles Brotherton Trust
Feoffees of St Michael's Spurriergate
Friends Central Adult School Trust
JRF Staff Fund
Millennium Volunteers
Miss D E Creer Trust
Norman Collinson Charitable Trust
Shepherd Trust
v
William Birch & Sons
Yorkshire Bank Charitable Trust
York & N.Yorkshire Connexions

Thanks also to all the individuals, too numerous to mention, who have supported our work.

Auditors

JWPCreers has expressed its willingness to continue as our auditors and in accordance with Section 385 of the Companies Act 1985, a resolution proposing their re-appointment will be submitted to members at the AGM.

YORK COUNCIL FOR VOLUNTARY SERVICE

**YORK CVS MEMBERS
2006-2007**

85 Youth Club	Relate York & Harrogate
Abbeyfield York Society Ltd	Remap – York & District
ACVO	Resource Centre for Deafened People
ADDept	Rethink (York Fellowship)
Age Concern York	Retreat
Alne Hall Cheshire Home*	Richmond Fellowship
Alternatives to Violence (York)	Samaritans York & District
Alzheimers Society York Office	School Home Support
Arc Light York Ltd	SNAPPY
Association for Spina Bifida and Hydrocephalus*	Spurriergate Centre
Avalon	St Bede's Pastoral Centre*
BASPCAN	St Leonard's Hospice
Bishopthorpe Millennium Trust	St Sampson's Centre for Over 60's
British Red Cross	Survive
Brunswick Organic Nursery	Tuke Centre
Careers Service – York St John University*	Tuke Housing Association
Careers Service – University of York*	United Co-operatives Ltd*
Carer's UK York Vale Branch	United Response*
Catholic Housing Aid Society	Victim Support North Yorkshire
Charity of Jane Wright	Welfare Benefits Unit
Clementhorpe Community Association	Wilberforce Trust
Clifton Methodist Church*	Workers Educational Association
CLINKS	YACRO
Community Furniture Store	Yearsley Bridge Gateway Club
CSV/RSVP/ York	York & District Citizens Advice Bureau
Disability Information & Advice Centre	York & District Crossroads
Encephalitis Society*	York & District Mind
Family Housing Association (York)	York & District Sports Federation
Family Matters York	York & North Yorkshire Community Foundation*
Family Mediation Service York	York Alcohol Advice Service
Foxwood Community Action Group	York Blind & Partially Sighted Society
Friendly Film Society for the Disabled	York Childcare
Friends of St Nicholas Field	York Coronary Support Group Trust
Friends Of York Hospitals*	York Credit Union

YORK COUNCIL FOR VOLUNTARY SERVICE

**YORK CVS MEMBERS
2006-2007**

Haxby & Wigginton Youth & Community Association	York Dispensary
Home-start York	York Fund for Women & Girls
Huntington Good Neighbours	York Home Improvement Agency
Jessie's Fund*	York National Environment Trust
Joseph Rowntree Charitable Trust	York Nightstop Charity
Joseph Rowntree Foundation	York Open Planning Forum
Lives Unlimited	York People First
Mencap Hostels Association - York	York Playspace
Multiple Sclerosis Society (York Branch)	York Racial Equality Network
National Railway Museum*	York Rape Crisis
New Earswick Community Association	York Shakespeare Project
North Yorkshire Aids Action	York Special Families
Nunnery Area Residents Association	York Student Action
Older Citizen's Advocacy York (OCA Y)	York Travellers Trust
Older People's Assembly	York Wheels
Our Celebration	York Women's Aid
Parkinson's Disease Society York Branch	York Women's Counselling Service
Peasholme Charity	York Workplace Chaplaincy
PLACE	Yorkshire & The Humber Regional Forum*
Poppleton Community Trust	Yorkshire Mesmac
Poppleton Road Memorial Hall	Yorkshire Wildlife Trust
Pre School Learning Alliance	

* denotes Associate Member

YORK COUNCIL FOR VOLUNTARY SERVICE

RESPONSIBILITIES OF THE BOARD OF TRUSTEES

Company law requires the Board to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the company and of the net movement of funds of the company for that period. In preparing the accounts the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the company will continue.

The Board is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable it to ensure that the accounts comply with the Companies Act 1985. It is also responsible for safeguarding the assets of the company and therefore for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Board is aware:

- there is no relevant audit information of which the company's auditors are unaware; and
- the Board has taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
YORK COUNCIL FOR VOLUNTARY SERVICE**

We have audited the financial statements of York Council for Voluntary Service for the year ended 31 March 2007, which comprise the Income and Expenditure account, the Statement of Financial Activities, the Balance Sheet and related notes. The financial statements have been prepared on the basis of the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITOR

As described in the Statement of Trustees' Responsibilities the trustees (who are also the company's directors for the purposes of company law) are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information given in the Trustees' Report is consistent with the financial statements. We also report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of affairs of the charitable company as at 31 March 2007 and of its incoming resources and application of resources, and of its income and expenditure for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Directors' Report is consistent with the financial statements.

JWPCreers
Chartered Accountants and Registered Auditors

Foss Place
Foss Islands Road
York
YO31 7UJ
12 September 2007

YORK COUNCIL FOR VOLUNTARY SERVICE

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2007

	2007	2006
	£	£
INCOME		
Donations	7,881	7,395
Grants and contracts	632,604	609,370
Rental income	200,084	131,534
Services to voluntary organisations	61,302	59,004
Project income	205,023	318,137
Fund raising	37	156
Interest receivable	80,017	59,800
	<hr/>	<hr/>
TOTAL INCOME	1,186,948	1,185,396
 EXPENDITURE		
Staff costs	875,438	899,105
Other operating costs	276,399	320,937
Grants payable	475	400
Depreciation and profit/loss on disposal	113,108	49,329
	<hr/>	<hr/>
TOTAL EXPENDITURE	1,265,420	1,269,771
	<hr/>	<hr/>
	(78,472)	(84,375)
Profit on sale of Community House	-	705,751
	<hr/>	<hr/>
(Deficit)/Surplus for the year	(78,472)	621,376
Capital grants and donations	10,500	413,804
Revaluation reserve	-	(290,000)
	<hr/>	<hr/>
Net movement in funds	(67,972)	745,180
	<hr/> <hr/>	<hr/> <hr/>

YORK COUNCIL FOR VOLUNTARY SERVICE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2007

					2006/07	2005/06
	Note	Unrestricted funds	Restricted funds	PSC rest.fund	Designated funds	Total funds
		£	£	£	£	£
INCOMING RESOURCES						
Incoming resources from generated funds:						
Voluntary income		7,881	-	10,500	-	18,381
Activities for generating funds		37	-	-	-	37
Investment income:						
Interest receivable		73,490	6,527	-	-	80,017
Incoming resources from charitable activities						
Grants and contracts		124,668	503,186	-	4,750	632,604
Rental income		200,084	-	-	-	200,084
Provision of services to voluntary organisations		59,745	1,557	-	-	61,302
Project income		100,153	104,870	-	-	205,023
Total incoming resources		566,058	616,140	10,500	4,750	1,197,448
RESOURCES EXPENDED						
Costs of generating funds	4	9,298	-	-	-	9,298
Charitable expenditure:						
Core services	4	397,503	75,405	46,684	79,546	599,138
Project costs	4	106,732	532,994	-	-	639,726
Grants payable		75	400	-	-	475
Governance costs	4	16,783	-	-	-	16,783
Total resources expended		530,391	608,799	46,684	79,546	1,265,420
Net incoming/(outgoing) resources before other recognised gains and transfers		35,667	7,341	(36,184)	(74,796)	(67,972)
Profit on sale of Community House		-	-	-	-	-
Revaluation reserve		-	-	-	-	-
Transfer to designated funds		(26,410)	(1,586)	(3,837)	31,833	-
Net movement in funds		9,257	5,755	(40,021)	(42,963)	(67,972)
Total funds brought forward		115,134	186,342	679,166	945,262	1,925,904
Transfer to new organisation		-	-	-	-	-
Total funds carried forward		124,391	192,097	639,145	902,299	1,857,932

YORK COUNCIL FOR VOLUNTARY SERVICE

BALANCE SHEET AT 31 MARCH 2007

	Notes	2007		2006	
		£	£	£	£
FIXED ASSETS					
Long leasehold land and buildings			1,337,249		1,129,966
Equipment			71,249		53,345
			<hr/>		<hr/>
	7		1,408,498		1,183,311
CURRENT ASSETS					
Debtors	8	86,371		79,528	
Cash at bank and in hand		527,730		811,342	
		<hr/>		<hr/>	
		614,101		890,870	
CREDITORS: amounts falling due within one year	9	(164,667)		(148,277)	
		<hr/>		<hr/>	
NET CURRENT ASSETS			449,434		742,593
			<hr/>		<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES			1,857,932		1,925,904
			<hr/> <hr/>		<hr/> <hr/>
FUNDS					
Unrestricted funds	11	124,391		115,134	
Designated funds	11	902,299		945,262	
		<hr/>		<hr/>	
			1,026,690		1,060,396
Restricted funds	12	192,097		186,342	
Priory Street Centre restricted fund	12	639,145		679,166	
		<hr/>		<hr/>	
			831,242		865,508
			<hr/>		<hr/>
			1,857,932		1,925,904
			<hr/> <hr/>		<hr/> <hr/>

DIRECTORS (M MORAN
(
(
(
(R SUTTILL

Approved by
the Board
12 September 2007

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

1. ACCOUNTING POLICIES

Basis of accounting

These accounts have been prepared under the historical cost convention as modified by the revaluation of freehold property, in accordance with applicable accounting standards, the Companies Act 1985 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005.

Fund accounting

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the funder or when funds are raised for a specific purpose.

Designated funds are unrestricted funds set aside by the Board of Trustees for specific future purposes or projects.

Unrestricted funds are funds that can be used in accordance with the charitable objects at the discretion of the trustees.

Incoming resources

All incoming resources are included in the SOFA (Statement of Financial Activities) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Where a funder specifies that income must be used in future accounting periods it is carried forward as deferred income.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure includes any VAT that cannot be fully recovered as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in note 4.

Tangible fixed assets and depreciation

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

1. ACCOUNTING POLICIES continued

Tangible fixed assets and depreciation - continued

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

Leasehold improvements	5%
Equipment	25%

Pension costs

The charity makes contributions to a defined contributions scheme and to employees personal pension plans. Contributions are charged as expenditure in the year in which they are incurred.

2. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to 25p.

3. GRANTS AND CONTRACTS

	Unrestricted Funds £	Restricted funds £	PSC rest.fund £	Designated funds £	Total funds 2006/07 £	Total funds 2005/06 £
City of York Council	62,241	84,837	-	2,500	149,578	137,359
CYC Children's Fund	-	25,073	-	-	25,073	11,904
CYC Youth Service	-	11,000	-	-	11,000	-
North Yorkshire County Council	-	312,554	-	-	312,554	317,190
North Yorkshire & York PCT	44,927	-	-	-	44,927	45,427
Capacity Builders	2,500	22,030	-	-	24,530	-
Learning and Skills Council- v	-	-	2,250	2,250	85,970	-
Change Up	-	43,214	-	-	43,214	-
Volunteering England	-	-	-	-	-	380,000
RSCP	-	-	-	-	-	11,520
Connexions	-	1,478	-	-	1,478	-
Millennium Volunteers	10,000	-	-	-	10,000	-
Yorkshire Forward	5,000	-	-	-	5,000	-
	-	3,000	-	-	3,000	-
	<u>124,668</u>	<u>503,186</u>	<u>-</u>	<u>4,750</u>	<u>632,604</u>	<u>989,370</u>

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted funds £	PSC rest.fund £	Designated funds £	Total funds 2006/07 £	Total funds 2005/06 £
Costs of generating funds						
Direct costs						
Other costs	37	-	-	-	37	108
Support costs						
Staff costs	8,149	-	-	-	8,149	4,606
Other costs	1,019	-	-	-	1,019	762
Depreciation	93	-	-	-	93	104
	<u>9,298</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,298</u>	<u>5,580</u>
Core services						
Direct costs						
Staff costs	191,461	54,639	850	-	246,950	182,160
PSC bridging loan and insurance	-	-	-	-	-	10,017
Other costs	138,963	11,624	895	35,071	186,553	92,164
Depreciation	5,061	3,025	44,939	44,475	97,500	33,449
Support costs						
Staff costs	55,118	5,443	-	-	60,561	61,866
Other costs	5,401	674	-	-	6,075	9,666
Depreciation	1,499	-	-	-	1,499	937
	<u>397,503</u>	<u>75,405</u>	<u>46,684</u>	<u>79,546</u>	<u>599,138</u>	<u>390,259</u>
Project costs						
Direct costs						
Staff costs	82,116	412,666	-	-	494,782	582,168
Other costs	15,780	54,942	-	-	70,722	190,973
Depreciation	-	13,888	-	-	13,888	14,683
Support costs						
Staff costs	7,864	45,833	-	-	53,697	61,395
Other costs	972	5,665	-	-	6,637	10,345
	<u>106,732</u>	<u>532,994</u>	<u>-</u>	<u>-</u>	<u>639,726</u>	<u>859,564</u>
Governance costs						
Direct costs						
Other costs	3,945	-	-	-	3,945	5,800
Support costs						
Staff costs	11,298	-	-	-	11,298	6,910
Other costs	1,412	-	-	-	1,412	1,102
Depreciation	128	-	-	-	128	156
	<u>16,783</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,783</u>	<u>13,968</u>

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

Support costs have been allocated on the basis of an estimate of staff time spent on those activities. Staff costs include salaries, staff expenses and recruitment costs.

Other costs include all other costs of providing core and project services, mainly office and establishment costs, including irrecoverable VAT.

Core Services are services supplied as part of the Core work of the CVS to Voluntary and Community Organisations. These include payroll administration, information and development, community accounting, volunteering advice and support etc. More details of Core work are provided in the Trustees Annual Report.

Projects are other pieces of work carried out by the CVS. In unrestricted funds this is the Priory Street Centre Nursery. In restricted funds this is the Independent Living Schemes. More details about the projects are provided in notes 11 and 12 to these accounts and in the Trustees Annual Report.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	2007	2006
	£	£
Depreciation	113,108	48,505
Auditors' remuneration:		
Audit	3,478	3,475
Other services	765	600
	<u> </u>	<u> </u>

6. STAFF COSTS

The average weekly number of employees during the year, most of whom were part-time, was:

	2007	2006
Full time equivalents	40	37
	<u> </u>	<u> </u>
	£	£
Salaries	773,596	744,887
Social security costs	66,956	63,695
Pension costs	25,438	26,025
	<u> </u>	<u> </u>
	865,990	834,607
	<u> </u>	<u> </u>

No employee was paid a salary in excess of £60,000 pa.

None of the trustees or any person connected with them received any remuneration from the charity or reimbursement of expenses.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

7. TANGIBLE FIXED ASSETS

	Leasehold Improvements £	Equipment £	Total £
COST OR VALUATION			
At 1 April 2006	1,296,703	170,760	1,467,463
Additions	286,440	51,855	338,295
Disposals	-	(5,381)	(5,381)
	_____	_____	_____
At 31 March 2007	1,583,143	217,234	1,800,377
	_____	_____	_____
DEPRECIATION			
At 1 April 2006	166,737	117,415	284,152
Provision for year	79,157	33,951	113,108
Disposals	-	(5,381)	(5,381)
	_____	_____	_____
At 31 March 2007	245,894	145,985	391,879
	_____	_____	_____
Net book value at 31 March 2007	1,337,249	71,249	1,408,498
	=====	=====	=====
Net book value at 31 March 2006	1,129,966	53,345	1,183,311
	=====	=====	=====

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

8	DEBTORS	2007 £	2006 £
	Trade debtors	46,414	35,422
	Other debtors	39,957	44,106
		-----	-----
		86,371	79,528
		=====	=====
9	CREDITORS: amounts falling due within one year	2007 £	2006 £
	Trade creditors	18,534	29,182
	Income tax, national insurance and VAT	28,048	16,968
	Other creditors	2,727	16,019
	Accruals	9,969	8,657
	Deferred income	105,389	77,451
		-----	-----
		164,667	148,277
		=====	=====
10.	DEFERRED INCOME	2007 £	2006 £
	Balance at 1 April 2006	77,451	67,500
	Grants received	105,389	77,451
	Released to Statement of Financial Activities	(77,451)	(67,500)
		-----	-----
		105,389	77,451
		=====	=====

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

11. UNRESTRICTED FUNDS

	Balance 1.4.2006 £	Incoming £	Outgoing £	Transfers £	Balance 31.3.2007 £
Designated funds					
Future maintenance Priory Street Centre	58,295	-	-	46,556	104,851
Development Fund Health and Social Care Officer York Community Accounting Scheme	855,684 5,055 457	- - -	(79,546) - -	(46,556) (5,055) (457)	729,582 - -
Learning Development CVS Development Fund	3,771 22,000	2,250 2,500	- -	- 37,345	6,021 61,845
	-----	-----	-----	-----	-----
Total	945,262	4,750	(79,546)	31,833	902,299
Unallocated funds	115,134	566,058	(530,391)	(26,410)	124,391
	-----	-----	-----	-----	-----
Total	<u>1,060,396</u>	<u>570,808</u>	<u>(609,937)</u>	<u>5,423</u>	<u>1,026,690</u>

With the completion of the Priory Street Centre development the Trustees have decided to consolidate the Designated Funds. The Priory Street Centre Development fund represents funds spent on the development of the site and capitalised in Fixed Assets. The Future Maintenance Reserve has been set aside to provide for future repairs to the Priory Street Centre, a Grade II listed building.

The Trustees have decided to designate £37,345 for the CVS Development Fund bringing the total fund to £61,845. These funds are held for the development of the CVS as detailed in the Trustees Annual Report.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

12. RESTRICTED FUNDS

The income funds of the charity include restricted funds held to be applied for specific purposes:

	Balance 1.4.2006 £	Incoming £	Outgoing Transfers £	£	Balance 31.3.2007 £
Independent Living Schemes	170,174	507,599	(532,994)	-	144,779
Capacity Audit (Mental Health)	-	3,500	(3,155)	(345)	-
Funding Advice Project	-	6,353	(5,433)	-	920
York Compact Expenses Fund	1,446	551	(118)	-	1,879
Volunteer Centre	3,307	-	-	(3,307)	-
York Community Accounting Scheme	1,773	-	-	(1,773)	-
York Award	8,235	308	(400)	-	8,143
Children, Young People and Families	-	37,178	(37,178)	-	-
Capacity Audit (Social Exclusion)	-	14,000	(14,003)	3	-
Computers	1,407	3,000	(2,177)	3,837	6,067
v	-	43,651	(13,342)	-	30,309
	<u>186,342</u>	<u>616,140</u>	<u>(608,800)</u>	<u>(1,585)</u>	<u>192,097</u>
Priory Street Centre	679,166	10,500	(46,684)	(3,837)	639,145
	<u>865,508</u>	<u>626,640</u>	<u>(655,484)</u>	<u>(5,422)</u>	<u>831,242</u>

The Independent Living Schemes help disabled people to live independently by employing their own assistants.

Capacity Audit (Mental Health) was a short project to map the extent and standards of talking therapies in the York area

The Funding Advice Project helps voluntary and community groups to access funding opportunities

The York Compact expenses fund may be used to offset expenses incurred by any of the parties involved in the York Compact.

The Volunteer Centre provides information and help to volunteers and agencies using them.

The York Community Accounting Scheme provides help and support to voluntary organisations on financial matters.

York Award is to provide training bursaries to workers in voluntary organisations in the City of York.

The Children, Young People and Families Project supports voluntary and community groups working with children and families by providing development advice and building a voice for these groups

Capacity Audit (Social Exclusion) was a project building on the Capacity Audit (Mental Health) work to support relevant groups to engage in commissioning and find out the needs of commissioners in relation to the Voluntary and Community Sector.

Computers relates to specific grants received for computer equipment.

v aims to increase volunteering opportunities and engagement in volunteering by young people

Priory Street Centre - the conversion of a redundant school building as a centre for the voluntary sector in York.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2007

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Un- restricted funds £	Designated funds £	Restricted funds £	PSC rest.fund £	Total funds £
Fund balances at 31 March 2007 are represented by:					
Tangible fixed assets	9,035	729,582	31,448	638,435	1,408,500
Current assets	163,979	172,716	276,696	710	614,101
Current liabilities	(48,623)	-	(116,046)	-	(164,669)
	_____	_____	_____	_____	_____
Total net assets	124,391	902,298	192,098	639,145	1,857,932
	=====	=====	=====	=====	=====

14. RELATED PARTY TRANSACTIONS

Due to the nature of the charity's operations and the composition of the Board of Trustees (being drawn from local public and other charitable organisations) it is inevitable that transactions may take place with organisations in which a member of the Board of Trustees may have an interest. All transactions involving organisations in which a member of the Board of Trustees may have an interest are conducted at arm's length and in accordance with the charity's normal financial procedures.